

Community Volunteer Confidentiality Agreement

As a community volunteer assisting at Lincoln Academy, you have been authorized by the Principal to act as a school official subject to the direction and control of the school's administrators and teachers. As a school official, you may under limited circumstances have access to student education records in connection with your authorized duties. Student education records include all records, files, documents and other materials that contain personally identifiable information on any student, as well as the personally identifiable information itself (including student grades).

By signing below, you agree to maintain the confidentiality of all student education records which you generate and to which you are given access as an authorized community volunteer. This means that you agree not to disclose student education records or personally identifiable student information in such records to any person other than the school administrator(s) and/or teacher(s) with whom you are working. You understand and agree that your failure to maintain the confidentiality of all student education records to which you are given access may disqualify you from further service as a community volunteer in the Jefferson County Public Schools.

Name (please print)

Signature

Date: _____

RELEASE FORM FOR STUDENT'S WORK

___ I give my permission for Lincoln Academy to display my child's graded work.

___ I do not give my permission for Lincoln Academy to display my child's graded work.

RELEASE FORM TO DISPLAY STUDENT'S PICTURE

___ I give my permission for Lincoln Academy to display my child's picture.

___ I do not give my permission for Lincoln Academy to display my child's picture.

